



April 2, 2020

Mayor Ray Ruben  
Hamlet of Paulatuk  
P.O. Box 98  
Paulatuk, NT X0E 1N0

Dear Mayor Ruben:

**Re: N7L3-1619 - Hamlet of Paulatuk, Municipal Water Licence Renewal - Reminder**

The Inuvialuit Water Board (IWB) would like to remind the Hamlet of Paulatuk that the Municipal Water Licence N7L3-1619 is due to expire on November 20, 2020. Ideally the IWB would like to receive a renewal application (Schedule C) along with supporting documents six (6) months prior to the expiry date. This will allow for the IWB time to review, process and approve a licence renewal.

It is recommended the Hamlet of Paulatuk submit the following documents with the Schedule C renewal application:

1. Questionnaire for Municipal Undertakings;
2. Solid Waste Disposal Facilities Operation and Maintenance Plan (updated);
3. Sewage Waste Disposal Facilities Operation and Maintenance Plan (updated);
4. Hazardous Waste Management Plan (updated); and
5. Spill Contingency Plan (updated).

At the 2019 IWB Workshop, the Environmental Impact Screening Committee (EISC) informed participants, as per the IFA, s. 11 (36), all municipal water licences must be screened through their process prior to a water licence being issued, therefore, it is also recommended the Hamlet of Paulatuk complete the EISC online project summary questionnaire which is found on the EISC website.

The Questionnaire for Municipal Undertakings (Item 1) can be found on the IWB website at: <https://www.inuvwb.ca/applications/questionnaires>, and the Water Licence Renewal Application - Schedule C, Operation and Maintenance Plan, Hazardous Waste Management Plan and Spill Contingency Plan templates (Items 2 - 5) can be found on the IWB website at: <https://www.inuvwb.ca/applications/procedure>

Please submit two (2) hard copies and two (2) electronic copies (CD's or USB's) of the completed renewal application package. Submitted documents, including all related IWB correspondence, will be placed on the IWB Public Register.

Should you have any questions, please contact me at (867) 678-8610 or [adhikarib@inuvwb.ca](mailto:adhikarib@inuvwb.ca) or Mardy Semmler, IWB Executive Director, at 867-678-8609 or [semmlerm@inuvwb.ca](mailto:semmlerm@inuvwb.ca).

Sincerely,



*Sor* Bijaya Adhikari, PhD  
Science and Regulatory Coordinator

cc: John Holland, SAO - Hamlet of Paulatuk  
Lloyd Gruben, ENR Water Resource Officer - Inuvik Region